

STATE OF WEST VIRGINIA
REPORT ON INTENDED EXPENDITURES
FOR THE
TITLE XX SOCIAL SERVICES
BLOCK GRANT
JULY 1, 2005 - JUNE 30, 2006

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Resource and Development Division
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INTRODUCTION

This document is a report on the intended use of the federal funds available to the State of West Virginia through the Title XX Social Services Block Grant Program. It is being filed with the Secretary of the Department of Health and Human Services and being made available to the public as required by the Omnibus Budget Reconciliation Act of 1981. This report includes a review of the public comment process, a budget summary, and a service catalog. The service catalog describes the services to be supported with these funds, the activities comprising each service, who may receive each service, and the estimated expenditure of Title XX Block Grant funds for each service.

I. PUBLIC COMMENT

The following activities were or will be undertaken by the West Virginia Department of Health and Human Resources to facilitate the comments of any persons during the development of this report or after its completion.

- A.** On January 12, 2005, the West Virginia Legislature conducted public hearings on the intended use of the Social Services Block Grant.
- B.** A copy of this report will be made available to any individual or organization requesting it.
- C.** A copy of this report has been placed on the Web Site of the Office of Social Services at <http://www.wvdhhr.org/oss/>.

II. TITLE XX SOCIAL SERVICES BLOCK GRANT FUNDS AVAILABLE

This report projects the expenditure of \$10,523,805 in Title XX Social Services Block Grant funds and \$11,017,631 in TANF funds transferred to the Title XX Social Services Block Grant during the period July 1, 2005 through June 30, 2006. This amount includes an estimate of remaining funds authorized for the federal fiscal year 2005 and three-quarters of the funds estimated to be available for the federal fiscal year 2005. Total Title XX expenditures, including funds transferred to Title XX, are estimated to be \$21,541.436.

III. SERVICES CATALOG

The services described in this catalog will be available to those who meet the appropriate eligibility requirements. Each entry contains information on the purpose of the service, activities making up the service and eligibility criteria.

IV. ADOPTION SERVICES

A. Purpose

Adoption services are undertaken by social workers to provide a permanent home and legal parents to children whose ties to their biological parents have been legally severed.

B. Activities

1. Recruitment, study and selection of adoptive parents.
2. Study and evaluation of the child and his/her needs, and selection of appropriate placements.
3. Preparation for the placement.
4. Supervision of the placement until consummation of the adoption.
5. Provision of casework services to the child and adoptive parents.
6. Preparation of reports for court use during the adoptive hearings.
7. Certification of children eligible for adoption subsidy.

C. Eligibility Criteria

Any child under the age of 18 years who is legally free for adoption or who has a permanency plan with a goal of adoption is eligible for this service.

D. Estimated Expenditure of Title XX Block Grant Funds

| | |
|----------------------|-----------------------|
| Title XX | \$ 837,578 |
| TANF Transfer | <u>675,660</u> |
| TOTAL | \$1,513,238 |

V. ADULT RESIDENTIAL CARE

A. Purpose

The purpose of this service is to obtain care, support and supervision in a homelike atmosphere or residential care situation for adults who are unable to function independently.

B. Activities

1. Recruitment, inspection, evaluation, approval and review of family homes.
2. Case management services.
3. Provision of support services and ongoing supervision to the sponsor and client during placement.
4. Provision of Emergency Shelter Care for a maximum of 30 days to adults who need shelter, care and supervision and for whom no other appropriate alternative exists.

C. Eligibility Criteria

Adult Residential Care will be arranged for adults who, due to physical, mental or emotional limitations, are no longer able to remain in their own homes and require an alternative living arrangement providing care of a lesser intensity than nursing home or institutional care. State funded payments for care will be made when the cost of care, determined in accordance with Department standards, exceeds the client's resources.

D. Estimated Expenditure of Title XX Block Grant Funds

| | |
|---------------|--------------------|
| Title XX | \$ 628,435 |
| TANF Transfer | <u>506,947</u> |
| TOTAL | \$1,135,382 |

VI. DAY CARE FOR CHILDREN

A. Purpose

To provide direct care and protection of infants, preschool and school-age children during a portion of a 24-hour day. The function of day care is to supplement the care and protection the child receives from his parents while his parents work, receive job training, or are continuing their education.

B. Activities

1. Purchase of care for children from licensed day care centers, certified family day care facilities, approved day care providers, and in-home caregivers.
2. Recruitment, approval and training of family and child care providers.
3. Consumer information regarding selection and available care.

C. Eligibility Criteria

This service is available to individuals who are working, receiving job training, continuing their education, who need care as part of a child protective services treatment plan or when an illness or medical condition prevents the parent from providing minimal care and supervision of children. Families are eligible if their monthly gross income is less than the maximum entry income level displayed on the attached sliding fee scale. The maximum entry level is now set at 150% of the FY 2000 Federal Poverty Level but families may continue to receive care until their maximum gross income exceeds 185% of FPL.

Fee: While most families must pay between 3% to 15% of their income as a fee (see attached fee scale), families under 40% of 2000 Federal Poverty Level will be exempt from paying a fee for services. Families receiving child care as part of a Child Protective Services safety or treatment plan must also pay a fee unless the fee is specifically waived in the client's Child Protective Services Treatment Plan.

D. Estimated Expenditure of Title XX Block Grant Funds

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|---------------|----------------|
| Title XX | \$1,306,420 |
| TANF Transfer | <u>675,659</u> |
| TOTAL | \$1,982,079 |

VII. FOSTER CARE

A. Purpose

To provide for the supervision and nurturing of children in an approved family home or a licensed child care facility, when their biological parents are unable to provide for their care.

B. Activities

1. Staff activities designed to assist local communities to develop resources to serve foster children including interagency cooperative efforts.
2. Recruitment and study of foster care providers in accordance with established standards.
3. Staff activities in support of pre-service and in-service training for foster parents.
4. Supervision of children in placement.
5. Work with parents according to an established plan during the child's placement.
6. Case management services.
7. The provision of after-care services when indicated.
8. The provision of emergency shelter for up to 30 days.

C. Eligibility Criteria

This service is available, regardless of income, to children under the age of 18, for whom legal custody is vested in the West Virginia Department of Health and Human Resources, children under 18 whose parents have voluntarily placed their custody with the Department, and children between the ages of 18 and 21 for whom the Department had custody if they choose to remain in care while completing their education or independent living placement.

D. Estimated Expenditure of Title XX Block Grant Funds

| | |
|---------------|--------------------|
| Title XX | \$1,361,442 |
| TANF Transfer | <u>4,004,726</u> |
| TOTAL | \$5,366,168 |

VIII. PROTECTIVE SERVICES FOR ADULTS

A. Purpose

To assist individuals to maintain or develop a level of competence and functioning that will enable them to manage their own affairs or, if required, to assist in developing the method of handling their affairs which is least restrictive to their rights and freedom while at the same time safeguarding the individual.

B. Activities

1. Investigation of reported complaints of adult abuse, neglect or exploitation.
2. Evaluation of the need for protective services.
3. Case management services.
4. Arrangement for legal intervention if necessary.
5. Counseling client and family and providing supportive services to alleviate the presenting problems.
6. Guardianship services for those declared in need by judicial process.
7. Health Care Surrogate services for those declared in need by an attending physician in accordance with state law.

C. Eligibility Criteria

Any individual documented to be in need of the service is eligible regardless of income.

D. Estimated Expenditure of Title XX Block Grant Funds

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|---------------|----------------|
| Title XX | \$1,047,728 |
| TANF Transfer | <u>845,182</u> |
| TOTAL | \$1,892,210 |

IX. PROTECTIVE SERVICES FOR CHILDREN

A. Purpose

To provide specialized services to families on behalf of children who are at risk of becoming, or are, neglected, abused or exploited by their parents, guardians or custodians.

B. Activities

1. Receipt of reports of suspected child abuse or neglect on a 24-hour, 7-day-a-week basis.
2. Investigation, study and evaluation of reports of suspected child abuse and neglect, including the provision of medical and/or psychological studies, as needed, in order to assess or substantiate child abuse or neglect.
3. Case management services.
4. Initiation of legal actions to protect endangered children and assure permanent family care.
5. Provision of information and appropriate instruction to persons required to report incidents of suspected child abuse and neglect.
6. Provision of any other social service offered under this plan and supportive services, such as family preservation or family support, as necessary, provided there is a documented need for such services.
7. Provision of services designed to prevent child abuse or neglect where there is documentation that a child(ren) is at risk.
8. Investigation of homes where children are or may be placed as requested by West Virginia courts or out-of-state child welfare authorities.

C. Eligibility Criteria

The family of any child who has been determined to be neglected or abused or to be at risk of being neglected or abused is eligible without regard to income.

D. Estimated Expenditure of title XX Block Grant Funds

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|---------------|--------------------|
| Title XX | \$3,770,611 |
| TANF Transfer | <u>3,041,683</u> |
| TOTAL | \$6,812,294 |

X. SERVICES TO HOMELESS PERSONS

A. Purpose

To provide short-term shelter, food, necessary medical care, and assistance in establishing a stable living situation to individuals who are without shelter and who do not have resources with which to obtain shelter.

B. Activities

1. Provision of emergency shelter and food, for a maximum of thirty (30) days, through a facility for the homeless, or if such a facility is unavailable, payments to a private vendor for the provision of such services.
2. Provision of necessary medical care.
3. Case management services.
4. Working with the community to develop appropriate community resources to meet the needs of the homeless.

C. Eligibility Criteria

Any individual who is actually without shelter and who lacks resources to obtain shelter is eligible for this service.

D. Estimated Expenditure of Title XX Block Grant Funds

| | |
|---------------|------------------|
| Title XX | \$104,572 |
| TANF Transfer | <u>84,356</u> |
| TOTAL | \$188,928 |

XI. SERVICES TO VICTIMS OF DOMESTIC VIOLENCE

A. Purpose

To provide specialized services to adults and their children who have been physically or emotionally harmed or threatened with harm as a result of domestic violence. This service seeks to provide a protective situation for victims and to provide assistance in developing alternatives to prevent the recurrence of violence.

B. Activities

1. Provision of safe shelter, medical services and transportation, for a maximum of thirty (30) days, for victims who are injured or at risk.
2. Provision of individual, group and family counseling, emotional support and case management for victims.
3. Provision of specialized services aimed at breaking the generational cycle of domestic violence.
4. Maintenance of a 24-hour crisis hotline for victims.
5. Provision of counseling services to the batterer when appropriate.
6. Referral of all suspected cases of child abuse or neglect to the Department of Health and Human Resources' Child Protective Services Units.

C. Eligibility Criteria

Any individual documented to be in need of the service is eligible regardless of income.

D. Estimated Expenditures of Title XX Block Grant Funds

| | |
|----------------------|----------------------|
| Title XX | \$104,572 |
| TANF Transfer | <u>84,356</u> |
| TOTAL | \$188,928 |

XII. SOCIAL SUPPORT SERVICES

A. Purpose

To provide educational, counseling and case management type services to meet a wide range of needs. Social Support Services provide individuals with assistance in coping with or overcoming basic life problems that might otherwise become life-disturbing problems.

B. Activities

1. Case management services.
2. Providing counseling directed toward improving the individual's problem solving capacity, ability to cope with the environment, ability to utilize community resources and to resolve intra- or inter-personal conflict.
3. Assisting individuals to recognize and understand health problems and to secure appropriate health services.
4. Assisting individuals in the development and maintenance of a healthful and safe environment, and to develop and use personal, family or community resources for the solution of basic life problems.

C. Eligibility Criteria

This service is available to the recipients of any of the other services contained in this plan.

D. Estimated Expenditure of Title XX Block Grant Funds

| | |
|----------------------|-----------------------|
| Title XX | \$314,720 |
| TANS Transfer | <u>253,879</u> |
| TOTAL | \$568,599 |

XIII. YOUTH SERVICES

A. Purpose

To provide services to youth who are experiencing problems with coping at home, school and/or the community and who exhibit behavior which could place them in conflict with the law.

B. Activities

1. Social casework on an individual, group and/or family basis.
2. Screening and diagnosis of problems which contribute to the child's inability to cope.
3. Referral of youth to appropriate services and/or agencies.
4. Coordination and development of service resources within the community.
5. Family preservation and supportive services determined necessary to prevent the imminent disruption to the family of a child exhibiting inappropriate behavior.

C. Eligibility Criteria

The service is available to any child who is determined to be in need of it.

D. Estimated Expenditure of Title XX Block Grant Funds

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|----------------------|-----------------------|
| Title XX | \$1,047,727 |
| TANF Transfer | <u>845,183</u> |
| TOTAL | \$1,892,910 |

TRAINING

Training for social services staff in the West Virginia Department of Health and Human Resources is coordinated by the Division of Training. Utilizing input from program staff in the field, including coordinators, supervisors and workers, the Department plans, develops and conducts or arranges training to meet the needs of social services staff. The training is delivered by personnel in the Department or consultants outside the agency, depending upon the complexity of the particular training topic. A limited number of social services staff are sponsored to attend workshops or conferences which are social services related.

Training is conducted at the district office, regional office, or at a central point in the State. The decision about whether to have district, regional or statewide sessions is based on the number of people to be trained and the most economical method of providing the training needed.

An ongoing Training Needs Assessment and the Child Welfare Program Improvement Plan will direct the training efforts during the coming year. Major topics to be presented include basic skills, family-centered casework, and domestic violence issues. Training costs have been cost allocated to the programs benefitting from the activity.