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Center for Workers with Disabilities

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a technical assistance center of APHSA and NASMD

## 2009 Fall Conference

### General Information

- **Where is the CWD Fall Conference?** Crystal Gateway Marriott  
1700 Jefferson Davis Highway  
Arlington, VA 22202  
(703) 920-3230 – Main Number
- **How much is the hotel room?** \$207.00 single or double or prevailing government per diem, plus applicable taxes, currently 10.25%.
- **What is the cut-off date for hotel reservations at the conference rate?** October 16, 2009  

After that date, hotel reservations will be accepted on a space-available basis. We suggest that you make your lodging arrangements now. You can always call and cancel at no penalty up to 72 hours prior to your scheduled arrival. *Note: This information is provided as a convenience; the Marriott will provide their current cancellation policy to you when confirming your reservation.*
- **How can I make my hotel reservations?** Go to APHSA's home page at <http://www.aphsa.org> and click on Conferences, using the left navigational bar. You may use the link provided there to directly access the hotel's reservation system or call (800) 228-9290. *Please refer to the NASMD Fall Conference.*
- **What do I need to do to register?** Online registration is available. Go to APHSA's home page at <http://www.aphsa.org> and click on Conferences, using the left navigational bar. If unable to access the online system, you may download and print the registration form located on our web site. *Please fill out the form completely and check all appropriate boxes so that your registration can be processed.*
- **What are the new APHSA Conference Policies?** APHSA now requires a valid purchase order, if not paying by check or credit card when registering. You can no longer select a 'bill me' option without a purchase order. You may enter the purchase order number using both our online registration site and if you download and fax a registration form. **A copy of the purchase order will be required before you can receive your conference materials at the event.** We also have increased the cancellation fee to \$100. This applies only to written cancellation notifications received prior to the date noted on the registration form (October 20, 2009). After the noted date, no refunds will be made. All refunds will be processed after the event.
- **What is the conference registration cut-off date?** October 20, 2009  
*(After that date you will have to register on site.)*
- **How many names can I put on my form?** One person per form, please
- **Can I copy the registration form?** Yes
- **What does the registration fee include?** Two Continental Breakfasts, Two Morning Beverage Breaks, Two Lunches, One Off-Site Special Event.

**Transportation:**

**From/To Ronald Reagan National Airport:**

**Taxi:** Taxis are available outside the baggage claim area. Fare is approximately \$7–\$10 (8–15 min.)

**Metro Subway:** Crystal Gateway Marriott is located one stop north of the airport at the Crystal City Metro stop via the Blue Line toward Largo Town Center or Yellow Line toward Mt. Vernon Square or Fort Totten. Fare is approximately \$1.65 one way.

**Hotel Shuttle Service:** Complimentary airport shuttle service is available 7 days a week, every 15 minutes, from 6 a.m. until 11 p.m. Courtesy phones are located in the baggage claim area.

**Parking:**

Underground valet parking is \$27 per day

Hourly rates are: \$10 per hour; \$21.00 per day

The garage has a clearance of 6 feet 2 inches.

**Directions:**

Please visit the Crystal Gateway Marriott's web site for driving directions at:

<http://www.marriott.com/hotels/maps/directions/wasgw-crystal-gateway-marriott/>