



National Association of State TANF Administrators

an affiliate of the American Public Human Services Association

## 2010 ANNUAL CONFERENCE SEPTEMBER 12-14, 2010

### GENERAL INFORMATION

- **Where is the NASTA Annual Conference?** DoubleTree Guest Suites  
181 Church Street  
Charleston, SC 29401
- **How much is the hotel room?** \$142.00 plus tax (currently 12.5%) for single or double occupancy.
- **What is the cut-off date for hotel reservations at the conference rate?** August 11, 2010  
*After this date, hotel reservations will be accepted on a space-available basis. We suggest that you make your lodging arrangements now. You can always call and cancel at no penalty up to 48 hours prior to your scheduled arrival.* Note: This information is provided as a convenience; the DoubleTree Hotel will provide their current cancellation policy to you when confirming your reservation.
- **How can I make my hotel reservations?** Go to APHSA's home page at <http://www.aphsa.org> and click on Conferences, using the left navigational bar. You may use the link provided there to directly access the hotel's reservation system or call (877) 408-8733. ***Please refer to "AAPWA/NASTA" when reserving by phone.***
- **What do I need to do to register?** Online registration is available. Go to APHSA's home page at <http://www.aphsa.org> and click on Conferences, using the left navigational bar. If unable to access the online system, you may download and print the registration form located on our web site. ***Please complete the form in its entirety and check all appropriate boxes so that your registration can be processed.***
- **What are the new NASTA/APHSA Conference Policies?** APHSA now requires a valid purchase order, if not paying by check or credit card, when registering. You may no longer select a "bill me" option without a purchase order. You may enter the purchase order number using both our online registration site and if you download and fax a registration form. **A copy of the purchase order will be required before you can receive your conference materials at the event.** We also have increased the cancellation fee to \$100. Only those who submit written cancellation notifications that are received by APHSA prior to the date noted on the registration form (August 18, 2010) will be eligible for a refund, less the cancellation fee. After the noted date, no refunds will be made. All refund requests will be processed after the event. Registration fees for "no shows" will not be refunded.
- **What is the conference registration cut-off date?** August 23, 2010 (*After that date you may register on site.*)
- **How many names can I put on my form?** One person per form, please; please copy additional forms if needed.
- **What does the registration fee include?** 1 Reception, 2 Continental Breakfasts, 1 Morning Beverage Break, 2 Afternoon Beverage Breaks and 1 Lunch.
- **Check-in Time:** 4:00 PM
- **Check-Out Time:** 12:00 PM

- **Transportation:** Please visit the hotel's web site at [http://doubletree1.hilton.com/en\\_US/dt/hotel/CHSCSDT-Doubletree-Guest-Suites-Charleston-Historic-District-South-Carolina/directions.do](http://doubletree1.hilton.com/en_US/dt/hotel/CHSCSDT-Doubletree-Guest-Suites-Charleston-Historic-District-South-Carolina/directions.do) for all transportation information.
- **Parking:** Valet parking is \$20.00 per day plus tax (Subject to Change)
- **Additional Services:** Please visit the hotel's website for additional information at: [http://doubletree1.hilton.com/en\\_US/dt/hotel/CHSCSDT-Doubletree-Guest-Suites-Charleston-Historic-District-South-Carolina/index.do?jsessionid=43D3C2CDF29EE54BB114875A5F1CAD7C.etc52?brand\\_id=DT&brand\\_directory=/en/dt/&xch=666352721,G3RSIONMNVVMXICSGBIV222Q](http://doubletree1.hilton.com/en_US/dt/hotel/CHSCSDT-Doubletree-Guest-Suites-Charleston-Historic-District-South-Carolina/index.do?jsessionid=43D3C2CDF29EE54BB114875A5F1CAD7C.etc52?brand_id=DT&brand_directory=/en/dt/&xch=666352721,G3RSIONMNVVMXICSGBIV222Q)